



Job information pack

INCLUSION DELIVERY OFFICER

WHO WE ARE:

Shrewsbury Town FC Foundation is the official charity of Shrewsbury Town Football Club. Established in 1996 our mission is to utilise the power of sport to engage, inspire and strengthen our local community.

VISION

To take Shrewsbury Town into the heart of the local community, helping people realise their potential and achieve their goals.

PURPOSE

To deliver a service that can be judged as “first class” by our participants, funders and community partners.

A service that is seen to make a significant social contribution, changing lives by creating opportunities for all of our participants.

MAKING A DIFFERENCE

In partnership we will work within Shropshire to:

Improving Health & Wellbeing
Providing better life chances,
Creating stronger communities

Our vision is underpinned our values

Passionate | Proactive | Fun | Inclusive | Professionalism | Caring

Range of Work

Health & Wellbeing | Education & Employability | Football & Participation | Inclusion





ROLE:

Job Title: **Inclusion Delivery Officer**

Salary: **£Competitive + Benefits**

Contract Length: **Part time - Permanent (18 Hrs Per Week)**

Start Date: **ASAP**

The Inclusion Delivery Officer is an integral part of the inclusion specific delivery across Shrewsbury Town FC Foundation. The individual is to assist the Inclusion Coordinator to engage specialist schools with targeted support such as behavioural interventions, PE support and enrichment.



ROLE SPECIFIC RESPONSIBILITIES

To plan, prepare and implement well-structured and progressive physical sessions ensuring a high quality, enjoyable experience centred on the needs of the participants

To work with the Inclusion Coordinator and management to strengthen the Inclusion Player Pathway with structured opportunities throughout Shropshire

To create a learning environment that is inspiring, dynamic, challenging and educational for SEND students

Work with the wider team to record impact against set KPI's throughout the delivery period to showcase the work carried out

To ensure the accurate monitoring and evaluation of all inclusion based projects within the Foundation.

To be prepared to carry out work during the evening and weekend periods (Unsocial hours)

To carry out administrative duties as necessary e.g. maintain accurate attendance registers; carry out risk assessments, monitor and evaluate assessment of coaching sessions and school delivery

Work with partners to raise awareness of the inclusion work that is carried out and promote this within the Senior Leadership Teams.

To positively promote the programmes/Club's equal opportunities policy and core values

Maximise opportunities with partners by tailoring delivery to meet the needs of participants and funders

Perform other duties as and when required which are considered relevant to the post and to the objective of Shrewsbury Town FC Foundation



PERSONAL SPECIFICATION

NO	STATEMENT	ESSENTIAL	DESIRABLE
1	Experience of working with young people with SEND specific needs	X	
2	Recognised teaching qualification or similar teaching qualifications (Level 3 Education & Training)		X
3	Qualified in a sports based degree or equivalent	X	
4	A passion for working with young people and those seeking work, education or training opportunities	X	
5	Ability to design and implement engaging and inspiring lectures for students	X	
6	Self-driven individual who isn't afraid to take a lead on projects and sessions	X	
7	Willingness to work un-socialable hours, including evenings, weekends.	X	
8	Excellent organisational skills with an ability to meet deadlines	X	
9	Ability to work individually and as part of a team	X	
10	Clean UK driving license	X	

UNCOVER THE BENEFITS

At Shrewsbury Town FC Foundation we have a range of benefits to support colleagues across the club:

General Benefits:

- Holiday Entitlement - 20 days plus 8 bank holidays
- Free on site Parking
- 2 x matchday tickets for Shrewsbury Town FC home league games
- Exclusive discounts with club partners including Budgen Motors
- Subsidised on-site gym membership

EMPLOYEE PENSIONS

All colleagues will be able to access the pension scheme at the Foundation:

3% from the employee

3% from the employer

*Eligibility criteria applies

LIFE ASSURANCE



Unfortunately, we all have to be prepared for every eventuality and therefore the club provides the following cover:

- Four times your basic salary

The life assurance policy is held by a third party insurer and covers all members of staff. (Restrictions and eligibility criteria apply)

- Aged between 16 and 75 years old

*Restrictions and eligibility criteria apply

EYE TESTS

Colleagues who use display screen equipment or drive as a core part of their role for 50% or more of their working time can apply, through Specsavers for:

- Free eye test
- Discounted glasses or lenses



WORKFORCE DEVELOPMENT



Our workforce development package:

All our staff are registered on the Educare system and can access hundreds of different online training.

Including interactive training courses that provides staff with further skills and development.

Opportunities for Level 3 & Level 5 management training to create our future managers.

The Coaching Manual - World class coach education, world's best content (Over 4000 pieces of content available)



ELECTRIC CAR SCHEME

Subject to eligibility* Employees can qualify for the electric car scheme and a variety of electric vehicles across a number of brands and models.





OUR CORE VALUES

PROFESSIONAL

We are professional in every aspect of our delivery.

PASSION

We are passionate about what we deliver for Shrewsbury Town Football Club, and how we can make a difference for the community we live in.

INCLUSIVE

We are committed to support all of our participants regardless of race, gender or ability and will ensure that our programmes reflect this.

PROACTIVE

We are determined to be forward thinking, innovative and ambitious in continually looking to improve our performance and impact.

FUN

We want all participants to share our enjoyment and enthusiasm in what we deliver – in a fun and safe environment.

CARING

Our workforce cares a lot about our work and local community.

APPLICATION PROCESS

All applications must be submitted to our admin team, detailing why you would be suitable for the role.

Please note that closing date for this role may close earlier if the right candidate applies.

Application Deadline: 28th April 2023

Interview Dates: W/C 1st May 2023

Start Date: ASAP

All candidates shortlisted for interview will be informed by email or phone by 5:00pm on Monday 1st May 2023. If you have not been contacted by this date it means that you have been unsuccessful and not shortlisted on this occasion.

For more info please email: admin@foundationstfc.co.uk

SAFEGUARDING STATEMENT

SHREWSBURY TOWN FC FOUNDATION IS COMMITTED TO SAFEGUARDING THE WELFARE OF CHILDREN AND ADULTS AT RISK AND REQUIRE ALL EMPLOYEES TO SHARE THIS COMMITMENT AND PROMOTE THE WELFARE OF THESE GROUPS.

APPLICANTS WILL BE ASKED ABOUT ANY PREVIOUS CONVICTIONS, CAUTIONS, REPRIMANDS, INCLUDING THOSE THAT ARE CONSIDERED 'SPENT' AS DEFINED BY THE REHABILITATION OFFENDERS ACT 1974 (EXCEPTIONS) ORDER 1975 (AMENDED 2013). APPOINTMENT TO THIS ROLE IS SUBJECT TO A SATISFACTORY DBS CHECK AND REFERENCES.

EQUALITY STATEMENT

SHREWSBURY TOWN FC FOUNDATION IS COMMITTED TO CREATING AN INCLUSIVE AND DIVERSE ENVIRONMENT AND IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER. QUALIFIED APPLICANTS WILL RECEIVE CONSIDERATION FOR EMPLOYMENT WITHOUT REGARD TO RACE, ETHNICITY, RELIGION OR BELIEF(S), GENDER, GENDER IDENTITY OR EXPRESSION, SEXUAL ORIENTATION, MARITAL STATUS, DISABILITY, AGE OR WITH REGARDS TO PREGNANCY OR MATERNITY.



FOUNDATION.
THE CLUB'S OFFICIAL CHARITY